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INTERNSHIP

Like all other professional programmes, field engagement is an essential component of any teacher education programme. In the case of teacher education programmes, field engagement involves engagement with the students and teachers in schools. The sustained engagement with the school over a period of time is known as 'school Internship' which equips the prospective teacher to build a repertoire of professional undertakings, competencies and skills, and positive attitude to schooling and teaching. In fact, it is the component of the teacher education curriculum which facilitates transformation of a student - teachers from being learners in the art and science of teaching to adequately - equipped teachers to perform the responsibilities of a teacher in actual school settings.

The present day educational discourse centres around the concepts of self-learning, self-knowledge, and constructivist approach to teaching and learning which implies students need to be facilitated to graduate from

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being mere recipients of knowledge to become assimilators and generators of knowledge. The internship programme provides an opportunity to the prospective teachers to link the educational theory and pedagogical concepts with their practice on the one hand, and on the other to test the validity of theoretical propositions in actual school settings.

SCHOOL INTERNSHIP : CHANGING SCENARIO

The past few years have witnessed a paradigm shift in the concept of school Internship courses in India. The earlier stipulation of practice - teaching involved teaching of a pre-specified no. of lessons in the subjects offered by a student teacher as teaching or method subjects. The NCTE Regulations, 2009 made an attempt to broaden the scope of practice teaching by emphasizing the importance of providing experiencing of all activities and programmes of the school to the student teachers. The NCTE Regulations 2014 have stipulated further strengthening of the component of 'Field Engagement' by prescribing a longer duration of

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of 20 weeks for it in the elementary and secondary edu. programmes like D.El.Ed, B.El.Ed., B.Ed., B.A B.Ed and B.Sc B.Ed and B.Ed - M.Ed. The 'Field Engagement' of 20 weeks has been further split into two parts, consisting of 4 weeks and 16 weeks to be organised in the first and second year of the Two-Year programmes. The engagement of 16 weeks duration is further split into one week observation by interns and fifteen weeks of learning by doing experience.

OBJECTIVES OF INTERNSHIP

- (a) To become acquainted with the program and facilities of the school and the community
- (b) To assist the mentor teacher with the individual students, small groups and whole classes.
- (c) To plan and teach lessons for specific activities and grade levels.
- (d) To demonstrate an understanding of student behaviour in the physical education setting.
- (e) To practice behaviour management that is conducive to student learning and positive youth development in physical education.

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- (f) To obtain immediate knowledge of educational reality in terms of personal, material and functional elements.
- (g) To acquire real experience that compensates the theoretical training.
- (h) To provide an encounter b/w pedagogical knowledge and school reality in order to develop the future teacher's sense of security.
- (i) To provide knowledge of motives and conditioning factors (social, personal, economic, etc.)
- (j) To perfect teaching skills while it is true that teaching requires a number of base skills, it is also the case that these skills can be improved with guidance and practice.
- (k) To complete routines such as organizing, classifying, applying classroom management techniques etc.

BENIFITS OF INTERNSHIP

- After the completion of 'Internship' the intern teacher will be ready to take up the responsibilities of a teacher independently.
- The enhanced duration of Internship implies that tremendous amount of resources shall be required in terms

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of money, time and efforts and these will have to be utilised in a planned and systematic manner.

- To ensure realisation of the expected outcomes, the planning & organisation of the Internship shall have to be based on principles.
- Students gain exposure to real world problems and issues that perhaps are not found in textbooks.
- Cultivate adaptability and creativity in a dynamic world.

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TIME TABLE

A time table is a detailed plan showing the schedule of time allotment to various subjects and activities.

Usually, it is prepared for a week, to be repeated. All the work in school is carried out systematically in time with the time table. The successful working of a school depends on a suitable time table. Hence time table is said to be SECOND SCHOOL CLOCK.

The major achievement of time table is that everything is planned in advance. It is due to time table that smooth, orderly and regular work in the school goes on even in the absence of the Head Teacher.

The time table shows exactly what is to be done at a particular time. It thus directs the attention of both the pupil and the teacher to do one thing at a time.

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3. **It ensures distribution of work among teachers** : With the help of the time table, the Head Teacher can keep track of the quantum of work load assigned to each teacher working under him / her.

4. **It ensures equitable distribution of time to different subjects and activities** :- The time table gives due place, extension and emphasis to various subjects and activities in the school according to their relative importance or difficulty.

5. **It helps in adjusting school work according to the needs of pupils** :- It helps the school authorities to adjust school work according to the physiological needs of pupils. Fatigue, interest and freshness of mind and body are given due consideration.

6. **It helps in the formulation of good habits** :- A good timetable is very helpful in inculcating the habits of orderliness, punctuality, steadiness of purpose, methodical attitude towards work both in teachers and the students.

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7. It helps in school discipline :-

The school timetable directly aids discipline in the school to a great extent. It prevents confusion and duplication of work.

TYPES OF TIME TABLE

A good time table clearly indicates what type of curricular and co-curricular activities are being carried on in the school at particular places & hours.

1. **Consolidated time table for the whole school** :- This is also known as the general time table. This time table is complete picture of the entire school programme per day.

2. **Class Timetable** :- It is the time table of each class and of sections thereof. It shows the distribution of students in each class along with teachers for each period.

3. **Teacher's Timetable** :- Every teacher has got a copy of his own programme, showing the details of his academic & non-academic work. A copy of this time table is placed in the staff room and another copy in the Head's office.

4. **Vacant period's timetable** :- A special timetable showing the vacant periods of all the teachers

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is also prepared. This is helpful in allotting work when some teacher is absent

5. Games Timetable:- This timetable shows which particular gp. is engaged in particular game at a particular time. These are organised on the basis of age and proficiency in games.

6. Co-curricular activities timetable:- In addition to games, a variety of curricular activities are also organized in every good school.

7. Home work timetable:- In every school some home work is daily assigned to pupils in various subjects. It shows the amount of home task to be set by each teacher for the class in his/her own subject.

PRINCIPLES OF TIME TABLE CONSTRUCTION:-

1. Type of school:- We see firstly whether the school is girls/boys oriented or co-educational, rural, urban, sec or senior sec. We determine the nature of activities involved in the school is to be taken in to consideration while framing the time table.

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2. **Amount of time available** :- Time table is framed keeping in view available time i.e the length of the school year and total no. of holidays.

3. **Department Regulation** :- The State dept. of education fixes length of the school year and its terms i.e when an academic year starts and when it ends.

4. **Principle of Justice** :-

- Each teacher is assigned those subjects who he/she feels his/her best qualified to teach.
- He/she does not teach in two or more departments.
- Teaching load for every teacher is equal to that of other teachers.

5. **Relative Importance & difficulty value of subjects** :- The time dedicated to a subject should be as per the imp. of it and its difficulty value. There are certain socio economic considerations that determine the imp. of a subject in the school curriculum.

6. **Incidence of fatigue** :-

It influences the construction of school time table in a no. of ways. Children

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are fatigued at certain period of certain days, it is not only physical but also physiological in nature.

7. Principles of variety :-

- No subject except science practical should be kept for two consecutive periods.
- The same class should not set in the same room for whole day.
- The same teacher should not have two consecutive periods in same class.
- If subject is taught only 2/3 time a week, period should follow at intervals.

8. Free Period for teachers :- Free periods should be provided for teachers to inc. their efficiency.

9. Principle of play and recreation :- Careful attention needs should be given to avoid monotony.

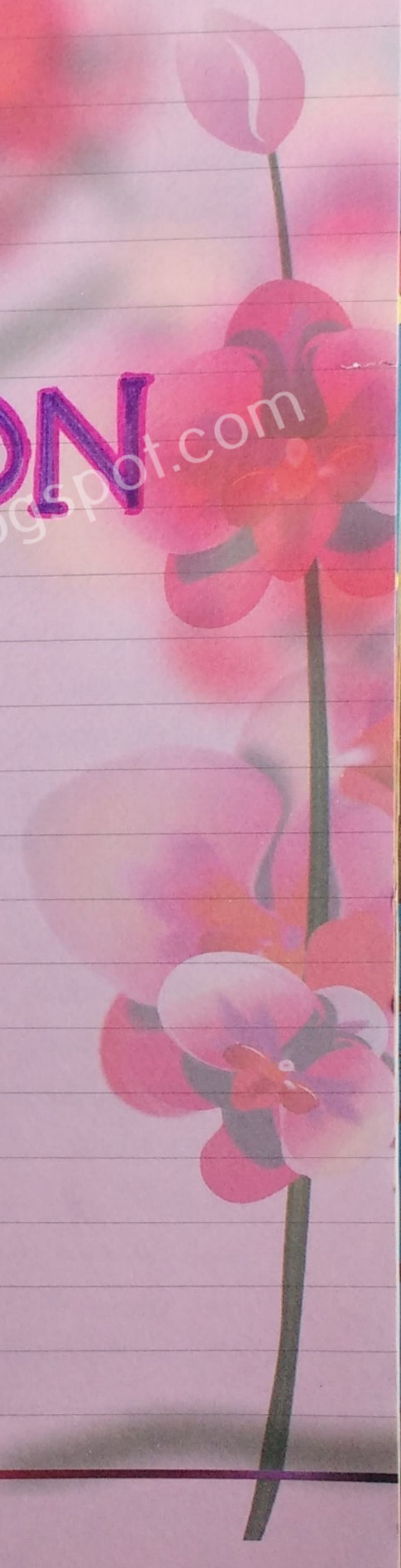
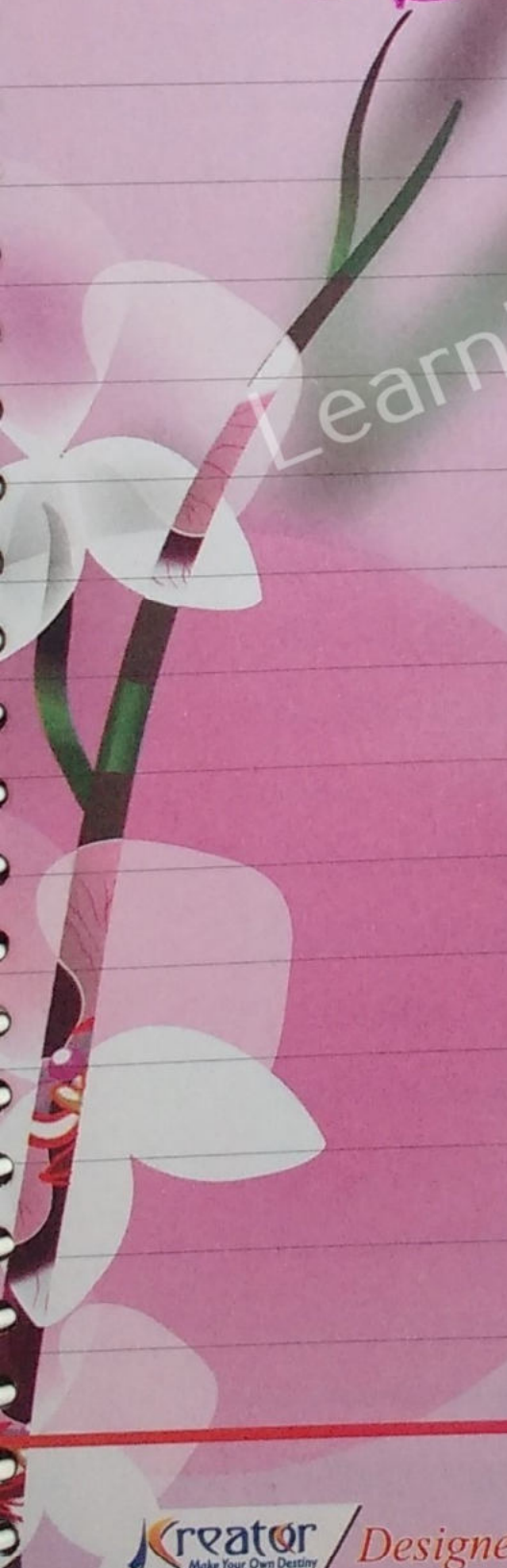
10. Maximum utilisation of resources :- The qualification, experience should always be kept in mind so as to make maximum use of resources.

11. Elasticity :- The time table should have flexibility so as to work the teachers smoothly.

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ONE WEEK OBSERVATION

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MORNING ASSEMBLY

A platform to express our thoughts and feelings and display our talents is provided through regular morning assemblies. The idea of learning and growing together is given to the students. The children exchange their ideas and share knowledge about different aspects of their daily lives as well as the world around them.

We observed that each day the assembly began with an oath headed by Principal and students repeated that oath after him followed by a morning prayer.

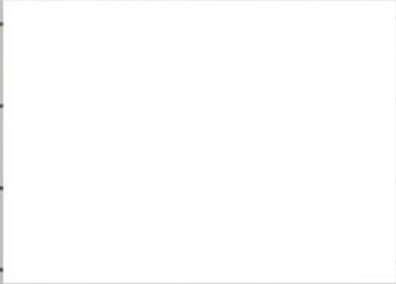
Four students were assigned the duty leading the morning assembly. This duty is always assigned house wise, when we observed it was Bhagat Singh House's turn to lead the morning assembly.

This duty including various activities are thought for the day, news headlines, 5 new words for enhancing the vocab of students. After this Principal addressed the assembly with few inspirational words followed by tradition of national anthem which was an integral part of the morning assembly.

A particular week was allotted to a particular house in which the

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assembly was conducted by students of different standards. The assembly not only widened the knowledge of the students but also gave them the confidence to speak from a platform.



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OBSERVATIONS OF SCHOOL TEACHERS AND DISCUSSION ON THIS

Observation plays a central role in practice teaching. We got the opportunity to observe these teachers in our host school. We got a chance to familiarize ourselves with the things like the course material the teacher is using, the teaching methods and strategies, how teacher interacts with students, how the learner responds and interacts with the teachers. We focus on many aspects which are as follows:-

(1) Lesson Structure :-

- The way the lesson opens, develops and closes.
- The no. of activities that constitutes the lesson and link between them.

(2) Classroom management strategies :-

- setting up groups.
- time management.
- Seating management.

(3) Teaching Strategies :

- Presenting task
- Organising practices.

(4) Teachers use of materials :-

- Use of the textbook.
- Use of models, experiments.
- linguistic games.

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(5) Teacher's use of language:-

- Instructional language.
- Use of questions.
- Explanation of vocabulary and grammar.

(6) Educomp smart class:-

- established educomp smart class

After observing my cooperative teacher's class I realized that giving clear, precise, and brief instructions to the class is an important skill as it avoids miscommunication & misunderstanding b/w the teacher and students in class.

In giving out long instructions I realized I could help the class by writing the instructions down so that time can be used more productively.

This would enable the class to clarify any doubts they have and also to ensure that class is clear on the requirements of the assigned task. For delivering lesson in small classes, a time table has been framed. Teachers followed that time table, prepared their own effective presentations. There is a trend to prepare a list of techno-comfort teachers in Navem every month, who are appreciated in the morning assembly. We also observed that the students have zeal & enthusiasm learning through smart class.

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WORLD AIDS DAY, 1 DEC

AIDS (acquired immune deficiency Syndrome or acquired immuno deficiency syndrome) caused by the HIV (Human immuno deficiency virus) which attacks the immune system of the human body. It can be transmitted from one person to another.

It is celebrated every year all over the world on 1st of Dec. to raise the public awareness about AIDS. This year also Naveen Public School had planned to celebrate The World Aids Day to make children aware of the rapidly increasing disease i.e AIDS. To do so, the school had organised a poster making competition which gave the students confidence to come up with innovative ideas. The house masters of respective houses were assigned the duty to inform the students about the competition and write the names those who are interested. The students showed great interests & participants were in large no. The main objective was to guide the students for globally increasing disease, the prevention and control measures for HIV Aids.

The students initiated the

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competition with great zeal and enthusiasm but ended up confusing the judges to decide which one was the best to be selected for the first position. The judges finally came up with the decision declaring, Bhagat Singh house the first position followed by Vivekananda house to be the 2nd and Tagore house the 3rd. The students were greatly moved, motivated and influenced.

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HUMAN RIGHTS DAY , 10 DEC

Human Rights Day is commemorated every year all over the world on 10th of Dec.

It is celebrated at this particular date annually to honor the United Nations General Assembly for declaring the Human rights universally.

Like every year, this year too, Naveen Public school had celebrated the Human Rights Day to promote the awareness about Human Rights among the people all around the world.

To do so, the school has organised a special assembly which emphasized the endeavour of the United Nations General Assembly in order to progress the overall Human Rights conditions. The school had even planned Debate competitions for the students. The house masters were assigned the job to inform all the students and prepare a list of interested students. The students showed a great participation. The main idea behind organising the competition was to get together and celebrate incorporation to discuss & highlight the specific issues of the Human Rights. The students performed very enthusiastically and made the judges Ms. Deepti and Ms. Chander confused. All the participants

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gave wonderful ideas. At last, the Judges came up declaring "Bhagat Singh House" as the first runner up followed by Indira House and Tagore House respectively. The students were greatly motivated and had acquired great knowledge.



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RELATION BETWEEN TEACHERS & STUDENTS

When child first time steps in school he/she tries to make relationship with people around him especially the teachers. If teachers start to understand his students there will be a good relationship, because when the students have problems during school they can speak freely to teachers. We have observed that students and teachers had good relationship and communication, students had more respect for the teachers and teachers paid more attention to his/her classes.

We observed that students being from diverse backgrounds faced difficulty in spoken English. Teachers maintained a healthy relationship and provided undue support to linguistic development of many students. It is generally sad that the teachers act as a friend, philosopher and guide and in NPS, we observed it practically being followed. Teenagers were seen supported through personal guidance to cope up with their problems of adolescence. The infirmary staff were always ready the first-day. They give children motherly care and affection and

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lovely environment. The teachers kept close and limited relationship for those students who were shy and found speaking difficult in front of the classroom. Another point, we had observed the teachers correct the students who found calling names to their classmates, children who were teased or bullied. We conclude that academic achievement and student behaviour were influenced by quality of the teachers and teacher-student relationship.

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FIFTEEN
WEEKS
LEARNING
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MORNING ASSEMBLY

All pupil teachers were allotted diff houses. A total of eighteen students were assigned the task to lead the four houses for the morning assembly. The morning assembly is a platform to express the idea of growing all together and learning is given to the students. The children exchange their ideas and share knowledge about diff aspects of daily life as well as the children to come out with innovative ideas.

House Allocation :

Pupil Teacher's Roll No.	House Name
1, 3, 4, 5, 6	Netajee
7, 8, 9, 11	Bhagat Singh
12, 13, 14, 15	Tagore
16, 17, 19, 20	Vivekananda

I was allocated to lead Netajee house. My duty was to guide the house and get it prepared for the morning assembly. This duty is always assigned house wise and we were fortunate to have to first turn. The various activities were thought for the day, news headlines, 5 new words for enhancing the vocab of students. The children

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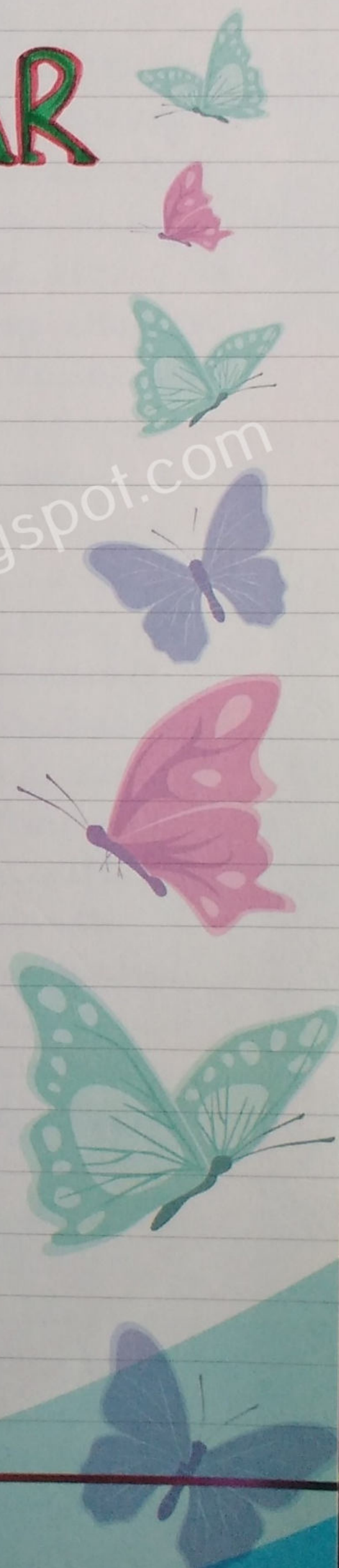
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performed confidently. They were appreciated by the staff members. The assembly not only widened the knowledge of the students but also gave them the required confidence to speak from a platform.

I was also given the task to guide the students to decorate the notice board which the students did very beautifully. I guided the students to be disciplined and the students highly cooperated and maintained the decorum.

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CO-CURRICULAR ACTIVITIES ORGANISED DURING INTERNSHIP



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CHRISTMAS CELEBRATION, 24 DEC

A time to rejoice and celebrate!

Christmas is a time to give and forgive celebrated everywhere as a joyous family affair, we too, at the school celebrated Christmas as a happy time for our children. Our tiny tots celebrated Christmas in a good manner. The Managing Director presided the function. The whole program was a story about little children presented programmes to celebrate the birth of Lord Jesus. Students show-cased a short play followed by the Junior choir group singing Christmas carols in praise of the Lord. Students also enjoyed themselves by participating in a number of games. At the end of the program Santa Claus Arrived and filled the hearts of the little ones with joy and danced with everyone with great zeal & enthusiasm. Later all relished to the beats of Jingle Bells, cakes and sweets, and the precious gifts of peace, joy and love.

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SPELL BEE COMPETITION, 5 JAN

"Spelling is important because it aids in reading. It helps cement the connection that is shared b/w sound and letters."

An inter-house spell Bee Competition was organised. On 5 Jan 2017 in the school assembly area for the classes VII - X. It was organised to judge the linguistic ability at spelling and their general knowledge. This competition was one out of the numerous enjoyable competition that gives students a platform to learn spellings in diff. ways. The theme of the event was 'India and its neighbours'. The words were chosen from wide general topic relevant to the theme and were put spontaneously before the students participated enthusiastically in the events. The rounds of the competition were as under :-

First Round : Picture Round

Second Round : Word chain

Third Round : Buzzer

From every house there were four participants. Each participant was so well prepared that it made the competition difficult and it took a tie breaker round to decide the

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winner.

The results were announced by the Principal that the first runner up of the competition was Tagore House and the winner was Pankaj from class Xth. KUDOS to all the participants and thanks to the organising Committee

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LOHRI CELEBRATION , 13 JAN

Lohri was celebrated with great zeal and enthusiasm - Lohri is a long awaited bonfire festival of the month of different communities when people come out of their homes & celebrate the harvesting of the Rabi (Winter) crops. The mood on the campus was upbeat and the students were totally observed in the festive spirit of Lohri.

A special assembly was conducted in which the students from junior and senior wing participated.

Students showcased their marvellous oratory skills, recited poems & delivered a speech based on Lohri celebration.

The kids sang melodious songs. Students showed information about significance of Lohri. To add more fun, teachers enacted on the story of "Dulha Bhatti Wala" and students performed on the folk dance of Punjabi Gidda.

The Principal's kind words encouraged the students to play a vital role to keep the tradition & cultural alive in our festivals.

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REPUBLIC DAY CELEBRATION, 25 JAN

The 68th Republic Day of India was celebrated at NPS with great patriotic zeal. The day began with the hoisting of Indian Flag by the Principal, followed by the National Anthem to unite the shouldering of our Nation. Republic Day Parade was held to honor the flag & the Constitution of our Motherland. A series of cultural programs were also organised to make occasion blissful which included a beautiful piece of Patriotic Hindi Song, dance performance Vande Mataram by Class 10th group and an excellent enactment of Subhash Chandra Bose's speech by Kartikeya. A wide range of special activities centred on the theme were conducted to install the spirit of love for the country. Tiny tots wore flag-badges and got printed tattoos of Tri-color on their faces. The Vice-President spoke on the importance of Republic Day. The program concluded with an inspiring speech by the Principal and Head of the school. The Principal's kind words motivated the students to play a vital role to keep the tradition and culture alive in our students.

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ANNUAL ATHLETICS MEET, 2 FEB

Sports and athletics have always been an integral part of Naveen Public School for years. Keeping up the tradition this year too, NPS organised its annual Sports Meet with same spirit on the 2nd of Feb. The event commenced with the lighting of lamp by the Principal. The Oath was administered by the Sports Secretary after which the Principal declared the meet to begin. The Senior girls welcomed the audience by presenting Kathak dance. Chhavi & Sonia were assigned the duty to maintain discipline, anchoring was assigned to Pankaj & Preeti. I had been assigned to collect the result & hand them over to the committee concerned with preparing Certificates. The event included a no. of events namely 200m, 400m, 800m races. 400m relay race, 3 leg race, sack race, lemon race, chatti race, skipping, shot-put, javelin throw, discuss throw. Lemon race was also organised for the faculty. The event hold a special attraction for Aluminis. They got chance to test their buzz. The Sports Meet concluded with a vote of thanks by the Head Boy & Head Girl.

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ATHLETIC MEET RESULTS (2016-17)

200m Race

	Boys	Girls
1 st Position	Pankaj (12)	Preeti (11)
2 nd Position	Vikas (11)	Monika (11)
3 rd Position	Sandeep (8)	Meenakshi (9)

400 m Race

	Boys	Girls
1 st Position	Pankaj (12)	Preeti (11)
2 nd Position	Rampal (10)	Tyoti (11)
3 rd Position	Sandeep (8)	Monika (9)

800 m Race

	Boys	Girls
1 st Position	Kaushal (12)	Bharti (12)
2 nd Position	Chirag (8)	Komal (7)
3 rd Position	Pankaj (12)	Preeti (11)

400 m Relay Race

	Boys	Girls
1 st Position	Ajay (10)	Shikha (9)

Three Legged Race

	Boys	Girls
1 st Position	Deepak, Pankaj (10)	Charu, Mamta (8)
2 nd Position	Vikas, Anil (12)	Preeti, Swati (9)
3 rd Position	Kaushal, Ajay (8)	Sapna, Ritu (11)

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Sack Race

	Boys	Girls
1 st Position	Vikas (10)	Pinki (8)
2 nd Position	Kaushal (12)	Monika (9)
3 rd Position	Sandeep (8)	Preeti (11)

Lemon Race

	Boys	Girls
1 st Position	Sandeep (8)	Gayatri (5)
2 nd Position	Pankaj (7)	Pinki (6)
3 rd Position	Chirag (6)	Sapna (11)

Chatti Race

	Boys	Girls
1 st Position		Aanchal (7)
2 nd Position		Preeti (11)
3 rd Position		Meenakshi (9)

Skipping Race

	Boys	Girls
1 st Position		Gunjan (5)
2 nd Position		Rekha (6)
3 rd Position		Manju (5)

Shot put

	Boys	Girls
1 st Position	Vikas (11)	Anamika (9)
2 nd Position	Pankaj (12)	Garima (8)
3 rd Position	Sandeep (8)	Yashoda (9)

Javelin throw

	Boys	Girls
1 st Position	Ajay (12)	Shweta (9)
2 nd Position	Pankaj (12)	Rekha (8)
3 rd Position	Deepak (9)	Anjali (7)

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Discuss Throw

	Boys	Girls
1 st Position	Pankaj (12)	Bindu (12)
2 nd Position	Deepak (11)	Aanchal (9)
3 rd Position	Vikas (11)	Preeti (11)

Best Athlete (Boys): PANKAJ**Best Athlete (Girls):** PREETI**PARTICIPATION OF FACULTY****Lemon Race**

	Males
1 st Position	Mr. Yogesh (Pupil Teacher)
2 nd Position	Mr. Shubham
3 rd Position	Mr. Babram

Javelin Throw

	Females
1 st Position	Ms. Suman (Pupil Teacher)
2 nd Position	Ms. Anu Malik
3 rd Position	Ms. Gayatri

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I AM PART OF EARTH, 25 FEB

An inter-house activity 'I am part of Earth' was organised for the students in the last week of February. A special assembly was organised on Feb 18th which highlighted importance of greenery in the school & to explain the students how earth can be saved from Global Warming. On day 1 a rally was organised focussing on 'Together we can make everyday Earth Day'. On day 2 each child made a badge & inscribed his/her earth day pledge on it. They wore the badge throughout the week. On day 3, a competition was held showing how we can possibly save our Mother Earth. On day 4, another competition of poem recitation was held. On day 5, the children attempted a cleanliness drive. They cleaned the whole school & playground. The last day was declared as 'Litter less lunch day' for the whole school. Students brought their own paper bags and disposed every waste created by them in the packet.

The programme helped students assimilate simply yet clearly that our natural resources are limited and we need to use them judiciously.

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ANNUAL DAY CELEBRATION, 4 MARCH

Naveen Public School celebrated its 15th Annual Day on 4th March. Sh. Zill Singh D.E.O. Sonapat was the esteemed Chief Guest among other dignitaries present were Ms. Kavita Jain, Social Justice Minister, Dr. Pragya Aggarwal, Principal Hindu College, parents and students. The programme commenced with the lighting of lamp by the Hon'ble Chief Guest Sh. Zill Singh escorted by the other Dignitaries and Principal. The Principal welcomed the guests with bouquet and introduced them to the gathering and then read the School Annual Report of past session. This was followed by the prize distribution ceremony where the Chief Guest gave away prizes to academically meritorious of the school. The cultural programme commenced with the welcome dance Saraswati Vandana: Var de, venavadini var de, followed by the Haryanvi Folk dance which was a depiction of the rich and vibrant culture of Haryana. Thereafter, a group song based on the theme 'from darkness to light' which was a soul stirring depiction of good deeds. The English play projected the emotions of selfless love, care and kindness, followed by

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Orchestra where students played a fusion of Classical instruments. Last but not the least group dance highlighting different culture from different states including Assam, Rajasthan, Punjab, Orissa, relished all to the beats.

The Chief Guest stated that he was very happy to note that NPS motivates its students by facilitating them with prizes. The vote of thanks was proposed by Head Master of the senior wing.

Activity incharge : Ms. Anu Malik

Anchors of Cultural Programme : Pankaj & Preeti

The programme culminated with National Anthem.



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HOLI CELEBRATION, 11 MARCH

Holi - the festival of colours is one of the most popular, vibrant, exciting and fun festival of the year. The festival of colours and love was celebrated with much enthusiasm and fun by the staff members of NPS on 11th of March. School Principal Mrs. Neetu Aurora asked the students to play Holi with natural colours and organic petal colours. A cultural show was also organised where blooming buds of the primary and pre-primary sections sang song, danced and sprinkled colours on each other followed by a Group dance by girls 'Holiya mein ude ke gulaal'. Teachers took this opportunity to tell them the mythological saga associated with it - the story of Holika and Prahlad. Children applied colours to their friends and teachers, the staff members also apply Gulaal on each other and then culminated with the eating of Gujiya. Special lunch added to the colours of HOLI.

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SCHOOL COMMUNITY PARTNERSHIP ESTABLISHED THROUGH PTM

The community plays a vital role in helping the school authorities for the all round development of students. Without the partnership provided by the Community, the development of the authorities can't be imagined. In order to have the most positive impact on the academic and wellness outcomes of students, the schools and the Communities work together through a Collaborative and Comprehensive approach. School - Community partnership help meet the needs of students and their families. All students are made eligible to access services which are made available through school communities partnership. With priority given to those most in need. In all cases Community consult and collaborate with school staff to ensure that their services ensure that they are appropriate and complementary to the academics social-emotional and development creating effective school community partnership takes time, Commitment, and trust to share both success and challenges along the way.

A parent - teacher meeting / conference

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(PTM) is a short meeting / conference b/w the parents and teachers of students to discuss children's progress at school and find solutions to academics or behavioural problems.

We observed and assisted in organisation of PTM in the school. PTM was scheduled on 14 Jan 2017 b/w 9 am to 1 PM in the respective classes. The parents were informed about this through a circular. I was assigned the task of preparing a list that contained student's names and parents remarks. We discussed about the positive aspects of student's experiences about their project work and progress of each child. We also worked on the weak areas of the students & suggested goals for their future work. Some parents requested the teachers to make another appointment after the usual time of PTM's and we also prepared a list of those parents.

PTMs provide an opportunity to devise strategies that boost child's performance. Children too felt loved and cared for when their parents are involved in their academic world.

Topic _____ Date _____

MY EXPERIENCE IN NAVEEN PUBLIC SCHOOL

Naveen Public School - The place where the knowledge begins. My experience was superb from the very beginning when I joined this school. The journey was unforgettable. Some memories were good, some were not so good, rest were somewhat bad. I had great fun with the other teachers of the school and the students as well. There were amazing school trips for different classes and the respective class teachers were responsible for accompanying the students. Luckily I had accompanied my students to the trips several times.

The school was like a second home to me. This place evolved me from a teacher to not only a good person but also an honest, confident and a determined human being. The opportunity of learning and knowledge which I have achieved from this school has opened the door of success for me. I also got the opportunity to organise activities which not only increased

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confidence level of the students but also helped me in gaining confidence. It also provided a great exposure to me and to compete with the outside world.

My life skills, social skills, thinking skills have evolved to a great extent. Teachers in the school were highly cooperative and provided me countless opportunities for learning different dimensions of school activities like teaching-learning process, documentation work, administrative work etc. This school, I found, a fantastic place to work but as we know nothing is perfect in this world. It needs to improve at certain fronts like committee, partnership, infrastructure, taking feedbacks from parents and follow up. Sometimes I felt that teachers who were not responsible and responsive enough to their jobs. But the overall impression of the school in society is quite good and has its own reputation.